

20 October 2021

Dear Parent/Carer

**Year 10 Online Parents' Evening – Wednesday 10<sup>th</sup> November 2021 – 6-8pm**

We are keen to work closely with Parents/Carers to support and secure the best outcomes for every child in Year 10 and your online attendance at the Parents' Evening is critical in ensuring we work together to ensure your child makes as much progress as possible throughout KS4. As we are currently unable to meet face-to-face in school we are using our **online appointment booking system** called School Cloud.

This is a very important date in the school calendar as it is an important time in Year 10 and is the opportunity to meet subject teachers to discuss how your son/daughter is progressing in their learning. As part of the progress conversations teachers will discuss how best pupils can secure positive outcomes.

The online appointment booking system, School Cloud, allows you to choose your own 5 minute appointment times with subject teachers and you will receive an email confirming your appointments. Please be aware that we have to limit the number of appointments each subject teacher can make within the two hour time slot so please book as soon as possible.

Please visit the 'Parent' section of our school website and click on School Cloud in the menu.

<https://www.kingswolverhampton.co.uk/schoolcloud> to book your appointments. A short guide on how to add appointments is included.

Login with the following information when you access the webpage: Your details (email required) and student details.

If we do not have your parent email on file you will not be able to access the booking system so please contact the school office as soon as possible and provide it so we can update our records. If you do not have access to the internet, please contact Mr Gain and he will be happy to add appointments on your behalf.

As we are holding online appointments, lasting exactly 5 minutes (there will be a countdown so you are aware when the meeting will automatically close), we would kindly ask that you:

- Consider your background when selecting where to access the online meeting
- Ensure everyone in the meeting be dressed in daytime clothing

Please do not hesitate to email Mr Gain should you wish to discuss further. [l.gain@kingswolverhampton.co.uk](mailto:l.gain@kingswolverhampton.co.uk)

Yours sincerely,

Mr L Gain  
Head of Year 10

Mrs N Kaur  
Acting Assistant Principal