

# The King's CE School CONSENT FORM

Telephone: 01902 558333 Email: admin@kingswolverhampton.co.uk



All schools are required by law under Section 3 of The Education (Information About Individual Pupils) (England) Regulations 2013 to keep and record details of children admitted. We should therefore be grateful if you would complete this form in BLOCK CAPITALS and hand it into the school office.

## PUPIL DETAILS

<b>Legal Forename:</b> <small>(As on birth certificate)</small>	<b>Legal Surname:</b> <small>(As on birth certificate)</small>
<b>Middle name(s):</b>	
<b>Preferred Forename:</b> <small>(Known by, if different from above)</small>	<b>Preferred Surname:</b> <small>(Known by, if different from above)</small>
<b>Date of birth:</b> ___ / ___ / _____	<b>Gender:</b> Male / Female <i>(delete as applicable)</i>

**Pupils Home Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

If the child's residence at the present address (whether living with parents or any other person) is temporary, please contact the school office.

## CONTACTS

<b>Parent/Carer 1:</b> Mr / Mrs / Miss / Ms / Other _____ (Forename): _____ (Surname): _____ National Insurance Number*: _____ Date of Birth: ___ / ___ / _____	<b>Parent/Carer 2:</b> Mr / Mrs / Miss / Ms / Other _____ (Forename): _____ (Surname): _____ National Insurance Number*: _____ Date of Birth: ___ / ___ / _____												
<i>*We require your National Insurance Number and Date of Birth to confidentially check on your behalf if your child is entitled to free school meals/Flexible Charging and Pupil Premium.</i>													
<b>Relationship to child:</b> _____ Does the child live with you? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have parental responsibility? <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Relationship to child:</b> _____ Does the child live with you? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have parental responsibility? <input type="checkbox"/> Yes <input type="checkbox"/> No												
<b>Address</b> (if different from child):  <b>Post Code:</b>	<b>Address</b> (if different from child):  <b>Post Code:</b>												
<b>Can we contact you in case of an emergency?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Can we contact you in case of an emergency?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No												
<i>The contact numbers provided must be available in case of emergency during the hours your child is at school.</i>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Telephone Numbers:</b></td> <td>Home:</td> </tr> <tr> <td></td> <td>Mobile:</td> </tr> <tr> <td></td> <td>Work:</td> </tr> </table>	<b>Telephone Numbers:</b>	Home:		Mobile:		Work:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Telephone Numbers:</b></td> <td>Home:</td> </tr> <tr> <td></td> <td>Mobile:</td> </tr> <tr> <td></td> <td>Work:</td> </tr> </table>	<b>Telephone Numbers:</b>	Home:		Mobile:		Work:
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Please attach a copy of any court orders relating to your child. Please tick if attached

Is the child resident with foster parents: Yes  No   
 If 'yes'; which Authority is financially responsible for maintenance? \_\_\_\_\_  
 Is the child currently in care or has ever been in care? Yes  No   
 Is the child adopted? Yes  No

From time to time it may be necessary to contact someone during the school day, e.g. if your child becomes ill. Please list below (in order of preference) the details of any person we can contact on such an occasion. Please also indicate if you give your permission for this person to collect your child after school.

No.	Name and relationship to the child <i>(Grandparent, relative, neighbour etc)</i>	Known to the child as? <i>e.g. Gramps, Nana</i>	Daytime telephone number	Permission to collect child from school
1	Mr / Mrs / Miss / Ms / Other _____			Yes/ No
2	Mr / Mrs / Miss / Ms / Other _____			Yes/ No
3	Mr / Mrs / Miss / Ms / Other _____			Yes/ No

Please note it is your responsibility to inform the named individuals (above and below) that you have provided their names and contact details to the school.

**Other close family MEMBERS in school**

Name	Relationship	Year Group

**MODE OF TRANSPORT TO SCHOOL**

Please indicate how you child will get to school

Public bus	<input type="checkbox"/>
School bus	<input type="checkbox"/>
Car share	<input type="checkbox"/>
Car/Van	<input type="checkbox"/>
Cycle	<input type="checkbox"/>
Taxi	<input type="checkbox"/>
Train	<input type="checkbox"/>
Walk	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Armed Forces**

In accordance with The Education Regulations 2007 the school has to identify any child who lives with a parent, step-parent, parent's civil partner or a person with parental responsibility, who is a **CURRENT** member of the regular armed forces and has been assigned Personal Status Category 1 or 2 by the Secretary of State for Defence.

Service children:	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>
	Refused	<input type="checkbox"/>
	Unknown	<input type="checkbox"/>

*Knowledge about your children's health is vital if we are to help them to achieve their potential educationally and to ensure their safety within school, should we have to act in a medical emergency. Would you please supply the following medical information about your child. This information will only be shared with relevant professionals within education and health who need to know in order to support your child in school. If you wish to discuss your child's health confidentially, please contact the School Nurse.*

**DOCTOR**

<b>Doctor's Name:</b>	<b>Surgery Name:</b>
<b>Telephone:</b>	

**MEDICAL INFORMATION**

Please list all of your child's medical conditions: (eg. medically diagnosed allergies, asthma, eczema, heart condition, visual or hearing impairment, etc)

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If your child is taking any medication, please give details below:

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**Please note the school will only administer medication if prescribed four times a day, with the exception of inhalers for asthmatic children and emergency injectable adrenaline (EpiPen). A form is required for school staff to administer medication, available from the school office.**

**HEALTH CARE**

Is your child's medical condition/allergy monitored by any other health professional (other than you doctor)?

Yes  No

Name of this person	
Name of organisation	
Organisation Address	
Telephone/email	

**DIETARY NEEDS – please note this information will only be shared with necessary staff within the school**

We do not currently provide Halal/Kosher/other meat killed in accordance with specific religious practices; our vegetarian dishes provide an appropriate alternative. While the school will endeavour to accommodate your child’s dietary preferences, we do encourage students to enjoy a variety of different foods (unless there is a medical reason for avoiding certain foods). Your child is responsible for the choices they make from the school canteen.

If we have been notified of a special diet required for medical reasons, we will arrange a meeting with you, your child, your child’s dietician to discuss how we can safely and appropriately cater for their requirements, not just at lunchtime, but across the whole school day.

Does your child have a medically diagnosed dietary allergy or intolerance  Yes  No

If yes please give details of your child’s health care professional: \_\_\_\_\_

Please give details of the allergy or intolerance: \_\_\_\_\_

Please arrange a meeting with the office so we can arrange an Individual Health Care plan for your child.

Does your child have any religious/cultural/lifestyle dietary requirements  Yes  No

If yes please give details (eg. vegetarian) \_\_\_\_\_

**LUNCHTIME ARRANGEMENTS**

Students may not leave the premises at lunchtime. Students who live within walking distance of the school may go home for lunch. They must bring in a letter from home requesting permission for this to the Head of Year at the beginning of each school year.

Permission will not be given to children who do not live within walking distance of school.

It is NOT APPROPRIATE for our students to be seen at the local shop at lunchtime and they are not safe if unsupervised by family.

Please indicate your wishes below.

My child will stay for school lunch and pay by Parent Pay or via the cashless system

My child will stay for school lunch and is entitled to a free meal\*

My child is entitled to a free school meal but chooses to bring sandwiches\*

My child will bring sandwiches

My child will have lunch at home – a letter is enclosed

- Please supply the following details so we can check your eligibility for free school meals. You need to be the adult(s) residing at the address with this student.

Full Name	Date of Birth	Relationship to child	National Insurance Number

## ETHNIC/CULTURAL INFORMATION

### ASYLUM STATUS *(if appropriate – please tick)*

Asylum Seeker       Refugee

### ETHNICITY Please tick one ethnic origin that applies to your child

#### White

- British
- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Any other white background

#### Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

#### Mixed

- White & Black Caribbean
- White & Black African
- White & Asian
- Any other mixed background

#### Black or Black British

- Caribbean
- African
- Any other Black background

#### Other

- Chinese
- Any other ethnic group
- I do not wish an ethnic background category to be recorded

### FIRST LANGUAGE Please tick the first language your child learnt to speak and which they speak at home.

- |                                  |   |   |   |  |
|----------------------------------|---|---|---|--|
| <input type="checkbox"/> Arabic  | <input type="checkbox"/> Bengali          | <input type="checkbox"/> Chinese Cantonese            | <input type="checkbox"/> Chinese Mandarin   | <input type="checkbox"/> Dutch             |
| <input type="checkbox"/> English | <input type="checkbox"/> French           | <input type="checkbox"/> German                       | <input type="checkbox"/> Greek              | <input type="checkbox"/> Gujarati          |
| <input type="checkbox"/> Hindi   | <input type="checkbox"/> Italian          | <input type="checkbox"/> Japanese                     | <input type="checkbox"/> Panjabi (Gurmukhi) | <input type="checkbox"/> Panjabi (Mirpuri) |
| <input type="checkbox"/> Pashto  | <input type="checkbox"/> Polish           | <input type="checkbox"/> Portuguese                   | <input type="checkbox"/> Shona              | <input type="checkbox"/> Spanish           |
| <input type="checkbox"/> Swahili | <input type="checkbox"/> Tagalog/Filipino | <input type="checkbox"/> Tamil                        | <input type="checkbox"/> Thai               | <input type="checkbox"/> Turkish           |
| <input type="checkbox"/> Urdu    | <input type="checkbox"/> Vietnamese       | <input type="checkbox"/> Other (Please specify) _____ |   |  |

### RELIGION

- |   |   |                                      |                               |                                 |
|---|---|--------------------------------------|-------------------------------|---------------------------------|
| <input type="checkbox"/> Roman Catholic | <input type="checkbox"/> Christian      | <input type="checkbox"/> Hindu       | <input type="checkbox"/> Sikh | <input type="checkbox"/> Muslim |
| <input type="checkbox"/> Anglican       | <input type="checkbox"/> Other Religion | <input type="checkbox"/> No Religion |                               |                                 |

Where is your regular place of worship? \_\_\_\_\_

Service Children in Education Indicator – are one or both parents Service personnel, serving in regular military units of any of the HM Forces?

- Yes     No     I do not wish to answer this question

## SCHOOL HISTORY

### PREVIOUS EDUCATION DETAILS

School (most recent)			
Telephone Number		Date of leaving	
School			
Telephone Number		Date of leaving	
School			
Telephone Number		Date of leaving	

**It would be helpful to have available the names and dates of birth of any older or younger siblings who are currently attending the school.**

NAME and Year Group	DATE OF BIRTH

## AGREEMENTS and PERMISSIONS

<b>AGREEMENTS and PERMISSIONS</b>	
<p><b>School Journeys and Visits</b></p> <p>I understand that school will always notify me of any visits or journeys in which my child is involved. I understand that there will be routine occasions on which my child will travel during the school day or immediately after school, for example walking to the local Church or taking part in a sporting fixture, and that students may walk or go in a minibus or coach.</p> <p>I understand that there may be occasions when my child might be taken by a properly insured member of staff by car to the above or to hospital or home.</p> <p>I agree that my child will be allowed to take part in the above without further consent being given. For special, hazardous or overnight activities, further details will be given and an individual consent form will be requested.</p> <p>I also understand that my child may leave the school premises at other times when I will be informed separately by letter and when further consent will be required from me.</p>	<p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Do not agree</p>
<p><b>Internet Use (see appendix 'pupil and parent internet access agreement')</b></p> <p>I agree to my child using the internet, with supervision, whilst in school and understand that the school operates a filtering system which prevents them from accessing any unsuitable data or sites.</p>	<p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Do not agree</p>
<p><b>Emergency Medical Treatment</b></p> <p>I agree to my son/daughter receiving medication as instructed and any medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. This includes the use of the school's emergency asthma inhaler. I agree to information regarding my child's medical condition (if applicable) being shared with the relevant medical professional.</p>	<p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Do not agree</p>
<p><b>Photographic Consent and Copyright Permission</b></p> <p>This school may produce web pages, ICT presentations, educational or interest articles for magazines or similar. No child's work will ever be used without his/her permission but we also need permission from parents to be able to publish students work. Please rest assured your child's safety will always be of paramount importance, no personal information will be made public. Please sign this copyright release if you are happy for your child's work to be shared in this way. (This can be changed at any time, just notify the Data Manager).</p> <p>Teachers and other staff are aware that information constructed is potentially available for the whole world to view. We are portraying an image of our own Authority and the School. We are also aware that children and families need to have their own privacy protected from any potential viewers.</p> <p>Students will only be referred to by first name. Students work may be referred to by their first name and their class or year.</p> <p>Any images of children will be published only with this written parental consent. These images will only be used in a purposeful manner and with the greatest sensitivity. The most careful consideration will be given to potential inappropriate use. Issues considered are:</p> <ul style="list-style-type: none"> <li>• Close up shots - individual pictures discouraged</li> <li>• State of dress</li> <li>• Camera angles</li> </ul> <p>Images of students will not be associated with personal information/data (beyond first name and year group as indicated above).</p> <p>On no occasion will the family name or domestic situation of a student be revealed, even if this is through the content of students work.</p> <p style="text-align: center;">-----</p> <p>I agree to my son/daughter having photographs/videos taken which may be used within the school only -e.g. classroom displays, school corridor and hall displays etc.</p> <p>I agree to my son/daughter having photographs taken which may appear in our school's prospectus or in other printed publications that we produce and our school website/social media. I understand that my child will never be named in full (first name only if used) or personal information/data shared.</p>	<p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Do not agree</p>  <p><input type="checkbox"/> Agree</p> <p><input type="checkbox"/> Do not agree</p>

**Personal, Social and Health Education (PSHE)**

The King's School delivers a programme of study in Personal, Social and Health Education to all students in years 7 to 13. As part of the programme, students will participate in Relationships and Sex Education (RSE). This programme is delivered within the statutory requirement but we are mindful of our status as a Church of England School.

A copy of our RSE policy is available on our website. Parents have the right to withdraw their children from **the Sex Education lessons which are not covered elsewhere in the National Curriculum, however the Relationships lessons are statutory. Further information about our RSE lessons will be sent out to parents in the autumn term of each year.**

**Please contact Mrs Kudlacik, PSHE Coordinator, for more information about the content and the skills covered in these lessons and then if you wish to discuss withdrawing your child from Sex Education lessons please contact the Principal.**

**Physical Education, Dance and Religious Education Participation**

I confirm that my child will participate in **ALL** of the following **COMPULSORY** Physical Education (PE) and Arts College Activities.

**ATHLETICS, DANCE, GAMES, GYMNASTICS, SWIMMING**

When my child is unable to participate due to injury, I will provide the teacher concerned with an explanatory note and information regarding the length of time that I expect them to be excused from these lessons. If this exceeds two weeks, I will provide a Doctor's Note.

I agree to provide my child with the appropriate school kit for PE and Dance (please refer to the school uniform list). I will provide an explanatory note in circumstances where the correct uniform is unavailable.

I will ensure that my child will participate in Religious Education, which includes the study of Christianity and other principal World Religions, and in Collective Worship.

We understand as part of the Church School ethos, attendance at Church Services is expected.

 Agree Do not agree**On site outdoor education and gardening**

We are delighted to be able to offer your child the opportunity to participate in outdoor activities which will enhance the experience of your child's learning. Your child will be expected to take part in on site gardening, pond dipping, garden maintenance and nature based activities – all in our school site.

In order for the above to take place all pupils must have signed consent from their parent/guardian.

 Agree Do not agree**Home School Partnership Agreement (see appendix)**

I have read the home school partnership agreement and agree to work in partnership with the school to support the statements it includes.

 Agree Do not agree**Attendance and Welfare Information (see appendix)**

I have read the attendance and welfare information and agree to work in partnership with the school to support the statements it includes.

 Agree Do not agree**Uniform, Jewellery and Make-Up Information (see appendix)**

I have read the information and agree to work in partnership with the school to support the statements it includes

 Agree Do not agree

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENTAL DECLARATION

**DATA PROTECTION STATEMENT:** *The purpose of this form is to collect specific data about you and your child for school admission requirements. Information collected will be used within the school and will also be shared with the Local Authority and Department for Education (DfE) and other agencies as outlined above. The information you have provided will be processed in accordance with the school's registration with the Information Commissioners Office (ICO) and in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR). The information given will be entered and held on the school's information systems in accordance with the school's records retention policy.*

*For more information about how the school collects and uses your information, please refer to the school's Privacy Notice at [www.kingswolverhampton.co.uk](http://www.kingswolverhampton.co.uk).*

### Data Protection

Under the new requirements of Data Protection, it is now necessary for us to have **written permission** from you before pupils' work or pictures can be used in a display or for promotional purposes. It is very important for the school that parents give their support in this way so that we can continue to develop a lively and motivational learning environment for our pupils and share their achievements, of which we are all proud, with the widest audience. Please note, however, that additional authorisation may be sought from you for special events.

This permission will be counted as valid for the duration of your child's time at The King's School unless you notify us differently in writing.

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I give permission for my child's work and/or photograph to be used in displays around the school or on the school web site (whereby the child will not be identified by name).

**Agree**

**Do not agree**

I understand that The King's School may store the information I have given on this form and that I have a right to see a copy of the information held about my child on application to the School's Data Protection Officer.

**Agree**

**Do not agree**

### DECLARATION OF PERSON WITH LEGAL RESPONSIBILITY:

*I declare the above information to be correct to the best of my knowledge at the time of completion.  
I agree to notify the school of any change in my child's circumstances.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## **PUPIL AND PARENT INTERNET ACCESS AGREEMENT**

The following behaviour is not permitted: -

- Sending, storing or displaying offensive material in textual, visual or audio formats
- Searching for and accessing inappropriate material
- Use of the internet for purposes not directly linked to school work without the permission of the network manager
- Violating copyright laws
- Using Internet chat
- Attempting to access restricted access sites or programs
- Downloading any document or program without the prior consent of a member of staff
- Using the Internet for any commercial purpose – as either purchaser or vendor
- Use of Electronic Mail or Newsgroups unless supervised by a member of staff
- Use of another pupil's area to gain access to the Internet

**Email misuse: -**

- Users will not email information that could cause damage or a danger of disruption.
- Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by someone to stop sending messages, then they must stop.
- Users will not knowingly or recklessly email false or defamatory information about a person or organisation.
- Users will not forward an email that was sent privately without permission of the person who sent the message.
- Users will not email private information about another person.
- Users will not email chain letters or engage in "spamming". (Spamming is sending an annoying or unnecessary message to a large number of people).
- Users will not use email in lessons without permission from the member of staff taking the lesson.

**Any violation of these regulations may result in the loss of access to the Internet and/or the School Computer Networks as well as other disciplinary measures.**

**As the parent or legal guardian of the above student, I grant permission for him/her to access the Internet. I understand that although the Internet service used by The King's School is filtered of undesirable material, no filtering system is ever 100% effective. I accept responsibility for the above student use of the Internet under these circumstances.**

## HOME SCHOOL PARTNERSHIP AGREEMENT

<b>The school will:</b>	<b>Parents/Carers will seek to:</b>
<p><b>K</b>now and recognise the individual needs of each student within a broad, balanced and challenging curriculum.</p>	<p><b>K</b>now that students have all the necessary equipment (pen, pencil, ruler, rubber, calculator, a sensible bag and PE uniform).</p>
<p><b>I</b>nstill high standards of behaviour with a clear Code of Conduct.</p>	<p><b>I</b>nform the school by letter of reasons for absences, change of address or family circumstances.</p>
<p><b>N</b>ow ensure that students have equality of opportunity in a safe and stimulating learning environment.</p>	<p><b>N</b>ow reinforce the importance of education by taking an active interest in school life and students' homework and achievements.</p>
<p><b>G</b>uarantee to monitor progress, give reports, meet regularly with parents and respond to concerns.</p>	<p><b>G</b>uarantee to support the school policies on uniform, conduct, attendance, punctuality and sanctions.</p>
<p><b>S</b>upport success through the Year System and reward students achievement in all areas.</p>	<p><b>S</b>hare success and concerns and always attend Parents' Evenings and Guidance Days.</p>

### Students are expected to:

- Attend regularly, punctually and in correct school uniform.
- Work hard in lessons and complete all homework.
- Follow the Code of Behaviour and relate positively to all members of the school community.

## **UNIFORM, JEWELLERY & MAKE-UP**

### **BOYS (Yrs 7 - 11)**

Grey blazer (with The King's School badge)  
School sweatshirt (optional)  
The King's School house tie  
Black trousers  
White shirt  
Black shoes

### **GIRLS (Yrs 7 - 11)**

Grey blazer (with The King's School badge)  
School sweatshirt (optional)  
The King's School house tie  
Black skirt / Black straight legged trousers  
White shirt  
Black shoes, sensible.  
Black or white socks / ordinary black tights

Students are advised to use a strong school bag.

Hooded sweatshirts are NOT allowed

**Students without an item of school uniform must bring a letter from home stating the reason. The Head of Year will retain the letter from home and give the student a Uniform Exemption Slip. This provides an easy checking system for members of staff challenging students about incorrect uniform. The Head of House should be secure in the knowledge that the letter is authentic before issuing an exemption slip. Students without a parental letter should serve a break or lunchtime detention. Persistent offenders will have a Uniform Letter sent home and will be referred to the Pastoral Manager Welfare & Inclusion.**

Extremes of fashion (including hairstyles) are not permitted; hairstyles may not contain words or advertising slogans.

Hats, caps and scarfs are not allowed to be worn within the building.

### **JEWELLERY**

**One pair of small gold or silver stud-style earring in ear lobe allowed**  
One ring allowed.  
One watch allowed.

Items worn as a religious requirement are permitted.

Studs and rings are not allowed to be worn in any other pierced part of the body.

### **MAKE-UP**

In Year 7 and Year 8 make-up is not permitted.  
From Year 9, subtle make-up is permitted.

Nail varnish is not permitted in any year.



## Sixth Form Dress Code

The students in years 12 and 13 are the oldest members of the student body and as such are expected to serve as positive role models to the rest of the school. The aim of the dress code is to create a positive image of the Sixth Form within the school and the community. This dress code will also prepare students for a possible future career where many will be obliged to wear smart or formal attire.

### **Male students:**

- Smart trousers such as those worn in a work place
- Formal shirt and tie
- Smart jacket
- Smart shoes – such as those worn in an office.

### **Female students:**

- Smart skirt or dress of a modest length e.g. short skirts within 2 inches of the knee
- Smart blouse or shirt
- Smart trousers such as those worn in a workplace – tailored not lycra/stretch fabrics
- Smart shoes or boots - such as those worn in an office
- Smart jacket

### **All students must wear their identity badge and lanyards at all times**

Students are not permitted to wear the following:

- Trainers
- Flip Flops
- Cropped or backless tops
- Low cut tops
- Joggers
- Leggings
- Jeans – of any colour
- Hoodies
- See through material
- Vest tops
- Shorts
- Ugg style boots
- No open toe shoes

### **Outdoor coats are not permitted to be worn inside the school building**

### **Hair and jewellery**

- Unconventional hair styles and extreme and unnatural hair colours are not acceptable.
- No facial jewellery allowed
- A discreet amount of make-up may be worn



## Partnership for Learning Agreement

The Partnership for Learning Agreement is intended to give you a clear understanding of what you should expect from The King's CE Sixth Form, and what we expect from you in return. Under this agreement The King's CE Sixth Form will endeavour to provide the following:

- ✓ A friendly, caring and supportive environment
- ✓ Support, advice and guidance from the Head of Sixth Form and Sixth Form Tutors
- ✓ A programme of courses that is matched to your interests and aspirations
- ✓ High quality teaching from well qualified staff
- ✓ A Sixth Form Tutor who monitors your progress, provides guidance and assistance in setting targets for improvement
- ✓ An Academic Tutorial Programme which will help you to develop advanced study skills
- ✓ A higher education and careers guidance programme suited to your needs
- ✓ Formal opportunities each year for your parents/guardians to come to school to discuss your progress
- ✓ One detailed and other regular progress checks each year.

Under this agreement you will be expected to fulfil the following:

- ✓ Be determined to make the most of your time in the Sixth Form
- ✓ Accept responsibility for your own learning with the support of your subject teachers and tutor
- ✓ Maintain a 95%+ record of attendance and excellent punctuality to AM registration
- ✓ Inform your Sixth Form Tutor and Mrs Barratt (School Attendance Officer) in advance of any planned absences, e.g. university open days
- ✓ Attend all AM tutorial sessions and Sixth Form assemblies
- ✓ Complete all CW/EL to the best of your ability and by the required deadline
- ✓ Use your private study time in, and out of school effectively
- ✓ Attend all lessons punctually
- ✓ Dress appropriately, in a business-like way
- ✓ Wear your lanyard and identity badge at all times
- ✓ Use the signing in/out system correctly
- ✓ Use PCs and the Internet sensibly and safely. Do not use illegal or unlicensed software
- ✓ Not to smoke, bring alcohol or illegal substances into school.
- ✓ Respect the Sixth Form area environment
- ✓ Foster and develop our core values of empathy, respect, responsibility and forgiveness
- ✓ Contribute to the life of the Sixth Form and school community in as many ways as possible.

Name:(printed).....(Student)

Signed:.....(Student)

Date:

Signed:.....(Tutor)

Date:

Tutor Group:

For Admin use only:

Actions	Date	Initials
SIMS		
Parent Pay		
SISRA FSM Check		
Collating LA Papers		
HOY		