



## **Remote Education Provision**

### Information for Parents

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**Author:** Mr C Green, Assistant Principal

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## Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Our remote education platform is Microsoft Teams. All teachers have received training in this and pupils have received guidance, and so lessons will continue **immediately** using Microsoft Teams. Students can access this using the dedicated app (available for all devices) or can sign in to [www.office.com](http://www.office.com) using their school email address (username@kingswolverhampton.co.uk) and password. TEAMS can also be accessed as a link on the VLE.

### Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in PE the curriculum has been adapted as pupils can't access the sports facilities we have in school - students may be set a series of challenges to develop their personal fitness. In practical subjects such as design and technology, music, art or drama, work set may be a combination of practical work (where possible) and theory work.

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

Where there is a partial closure of a year group and a group of students required to isolate under track and trace, we will stick with the specific timetable for that year group (normal 6 period day and times), if changes are made to this it will be confirmed by email. We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of **hours each day**:

|                   |   |
|-------------------|---|
| Key Stage 3 and 4 | 5 |
| Key Stage 5       | 5 |

## Accessing remote education

### How will my child access any online remote education you are providing?

Live remote lessons will be accessed via Microsoft Teams – all pupils have a school username and email (user@kingswolverhampton.co.uk). Learning resources and support will be provided by the teacher through the Teams platform. They are also able to download all Microsoft applications to different devices for free. It is important that students are regularly checking their email (Outlook) in order to get notifications for lessons and additional notices from their teachers, Head or Year or members of the Senior Leadership Team. When students sign on to Microsoft Teams they will see that they are added to a separate team for each class/subject. Clicking on the Team will take them into the class area. Live lessons are scheduled as ‘meetings’ in the general area.

Learning tasks may also be set and be accessed via Class Charts. All pupils and parents have an account.

Subjects also use online learning platforms, such as Hegarty Maths and Seneca – teachers will inform pupils and direct them to these platforms and provide guidance on their use.

## If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- If there is an issue with access to a device to complete remote education, please let us know immediately by emailing [admin@kingswolverhampton.co.uk](mailto:admin@kingswolverhampton.co.uk). Our Pastoral and Support team are very active in checking the provision each child has at home and so we can swiftly support our pupils and their families.
- We will do everything we can to support remote education and have a number of devices that we may be able to loan as well as helping to resolve any issues with connecting to the internet.
- We recognise that some students may only be able to take part in lessons on a device with a small screen, such as a mobile phone. We are happy for students to complete any work set on paper instead of on a computer if needed – ***but please always contact us to request a device.***
- If students are completing remote education on paper rather than computer they can always upload a photo of their work. Where this is not possible, we will work with you to find a solution.
- pupils who do not have online access can request any printed materials needed directly to their Head of Year who will arrange for them to be posted

## How will my child be taught remotely?

We use a **combination of the following approaches** to teach pupils remotely:

- live teaching (online lessons) using Microsoft TEAMS. Lesson tasks can also be provided through this platform.
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils may have at home. This is especially the case with KS5.
- websites and platforms that subjects have online subscriptions with supporting the teaching of specific subjects or areas, including video clips or sequences. For example, Bitesize, Hegarty Maths and Seneca
- Tasks set on Class Charts – these may be in Word, PowerPoint or Excel. They may include reading and research. A teacher explanation of the task is always provided with the task.

When teaching students remotely, we are:

- providing frequent, clear, and 'live' video explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources or videos.
- setting assignments so that students have meaningful and ambitious work each day in a number of different subjects.
- teaching a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- gauging how well students are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work.
- enabling teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure students' understanding.
- planning a programme that is of equivalent length to the core teaching students would receive in school, ideally including daily contact with teachers.

We are considering these expectations in relation to the students' age, stage of development or special educational needs, for example where this would place significant demands on parents' help or support.

**If your child's teacher is absent then work will be set on Class Charts**

## **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We expect all students to engage with remote education as soon as it is required.

Pupils are expected to check their school email each morning and will receive a daily update.

### **On TEAMS:**

Each day of remote education begins with Period 1 at 9.30am.

On Monday and Thursday at 9.15am there is registration with their form tutor. As well as maintaining contact with the tutor, this session will help to troubleshoot any issues. On Wednesday at 9.15am we have our whole school Worship assembly.

As parents/carers we need your support to ensure your child sticks to the routines of completing school work at the right times and is provided with a space they can work without distraction where possible. Where this is not possible, please let us know and we will do what we can to help.

We expect our pupils to:

- Be contactable during the school day on email and TEAMS – although we understand they may not always be in front of a device the entire time
- Complete work to the deadline set by teachers – access email, Class Charts and TEAMS
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Maintain appropriate behaviour and not abuse the collaborative functions on TEAMS
- Will not send inappropriate comments, messages or attachments to the class TEAMS page

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

Student engagement with remote learning is monitored daily. A register is taken for every lesson. Where students are not engaging, this will initially be followed up with contact home to try and resolve any potential issues.

Where students are attending remote education lessons but there are concerns with the quality or quantity of work being done, the individual teachers will make contact with home.

## How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work remotely (**under constant review**) is as follows:

- Teachers may deliver a lesson through Microsoft Teams and set work to be completed through the remainder of the lesson. This work may be handed in electronically using the assignments function in Teams or teachers may ask students to email it to them, and it may also be submitted via Class Charts.
- With assignments submitted through Teams, there is a feedback function built into the platform, where teachers can mark or comment on student work.
- Teachers are not expected to mark every piece of work in depth, but they will be checking work and addressing any errors or misconceptions with students in the following lessons.
- We may use quizzes through online forms to assess student understanding. This provides instant student feedback and scores are recorded so that teachers can address common mistakes in future lessons.
- Online learning platforms we use such as Hegarty Maths and Seneca both mark the answers provided by pupils. This allows teachers to track progress.

## Additional support for pupils with particular needs

### How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils.

Please contact our Lead SEND Teacher, Mr Cox Darling ([j.cox-darling@kingswolverhampton.co.uk](mailto:j.cox-darling@kingswolverhampton.co.uk)), with any specific queries. Please also copy in your child's Head of Year

## Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Where possible and applicable teachers will enable pupils to still access the lesson live through Teams. In addition class work will be set through Class Charts. Where there are device and internet issues we will always aim to provide a printed work pack for pupils who are self-isolating.